



VILLAGE OF SCHAUMBURG

PROGRESS THROUGH THOUGHTFUL PLANNING

Purchasing and Contracts

Vendor Registration Form

Completing and returning this form registers your firm to do business with the Village of Schaumburg. Current Village policy requires formal Bid/RFP processing for purchases exceeding \$20,000.00. The email address you provide will be used for delivering notices of appropriate invitations for sealed bids and proposals.

This form must be completed in full and returned to Bids@Schaumburg.com.

Name of Business:

Contact person:

Telephone Number:

E-Mail address:

Vendor's WebSite Address (if available):

Vendor supplies: Goods Services

General Description of Goods/Services offered: