



VILLAGE OF SCHAUMBURG

**23rd ANNUAL PRAIRIE ARTS FESTIVAL
FOOD VENDOR APPLICATION**

DEPARTMENT OF CULTURAL SERVICES

201 Schaumburg Court, Schaumburg, IL 60193-1899

Phone 847.923.3605 • Fax 847.923.2458

www.villageofschaumburg.com or www.prairiecenter.org

Fine Art Show & Sale Sponsored by the Village of Schaumburg

To be held on Saturday, May 29 and Sunday, May 30, 2010

10:00 am to 5:00 pm each day on the Municipal Center grounds

(Approximately 155 artists, 12 food vendors, 4 areas of entertainment, & 5-10,000 patrons attend)

1. Food and beverage sales to take place during both days of the festival (food items will not be duplicated).
2. Vendors must provide their own heating, cooling and serving equipment, and tables & chairs along with a certificate of insurance in an amount not less than \$1,000,000/occurrence, \$2,000,000/policy limit listing the Village of Schaumburg as "additional insured" for General Liability (and \$1,000,000 Liquor Liability if applicable).
3. All food services must meet Village of Schaumburg health codes. It is the responsibility of each food vendor to contact Nick Abdallah, Sanitarian in the Community Development Department at the Village of Schaumburg, 101 Schaumburg Ct., Schaumburg, IL 60193, 847-923-3710, nabdallah@ci.schaumburg.il.us.
4. The Village of Schaumburg is not responsible for lost or damaged merchandise or equipment.
5. A minimum 4A-60BC fire extinguisher must be provided by vendors who are cooking with grills or other appliances (two smaller extinguishers providing the equivalent will be acceptable). A K-class fire extinguisher must be provided by vendors using deep fryers. Deep fryers and grills must be located outside of the tent. All LPG tanks must be secured with a properly sized chain and located away from the cooking appliances. All electrical cords must be listed for outdoor use.



VENDOR NAME: _____

CONTACT NAME: _____

ADDRESS: _____

TELEPHONE: (____) _____ EMAIL: _____

FOOD ITEMS TO BE SOLD AND COST FOR EACH ITEM (vendors must post their menu that includes pricing so please keep prices reasonable): _____

DESCRIBE SET-UP AND EQUIPMENT TO BE USED (include photo): _____

ELECTRICITY IS LIMITED. PLEASE INDICATE IF NEEDED (circle one): YES NO
Number of 120 V. 20 amp. circuits needed _____

Return application with **\$125.00** check made payable to the Village of Schaumburg by **March 1, 2010** to:
Prairie Arts Festival, c/o Prairie Center for the Arts
201 Schaumburg Court, Schaumburg, IL 60193
Contact Special Events Coordinator, Roxane Benvenuti, with any questions at 847-923-3605 or
rbenvenuti@ci.schaumburg.il.us